

PETUNIA PRIMARY

ADMISSION OF LEARNERS POLICY

1. INTRODUCTION

Subject to Section 5(5) of the South African Schools Act of 1996, the Admission Policy of this school is determined by the governing body of the school.

The Admission dates as determined by the Provincial Head of Department will be followed so as to ensure that the admission of learners take place in a timely and efficient manner. In this regard the school governing body shall encourage parents to apply for the admission of their children before the end of the preceding school year.

2. AGE REQUIREMENTS FOR THE ADMISSION OF LEARNERS

2.1 PRE-PRIMARY

- (a) The minimum entry age to Grade R is that of a five year old turning six in the year of admission.
- (b) With the above in mind the policy for admission of a Pre-school learner to Grade R will be as follows:
 - A learner age five turning six of that year may be admitted to Grade R.

2.2 PRIMARY

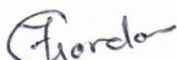
- (a) The minimum entry age to Grade 1, is that of a six year old, turning seven in the year of admission.
- (b) The compulsory school going age is six years old, turning seven in the year of admission.

With the above in mind the policy for admission of a learner to Grade 1 will be:

- A learner aged six years and turning seven in the year of admission may be admitted.

2.3 GENERAL

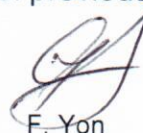
- (a) If a learner is admitted at an age well above the age norm for a Grade, such learner, will be placed in a fast track facility as far as possible, or with his peer group, if it is in the educational interest of the learner.
- (b) No learner age 16 who has never attended school previously will be admitted.



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- (c) No enrolled learner will be allowed to attend the Primary school after the age of 18. Such learner will however be permitted to attend school till the end of the year in which he turns 19. Under exceptional circumstances a learner in Grade 7 may apply for extension in which case the decision is the prerogative of the principal and the school governing body.
- (d) In terms of SASA3(1) and section 3(6), it is the responsibility of the parent to make sure that the child attends school until 15 years old or Grade 9.

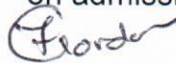
3. DOCUMENTS REQUIRED FOR ADMISSION

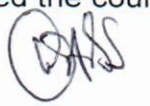
- (a) As of 2020, all admissions must be done via the WCED Online Admission System. A parent must complete the relevant form for admission. The parents must be given whatever assistance they may require to complete the form.
- (b) When the parent applies for admission at entrance level he must present an official birth certificate of the learner to the principal. If the parent is unable to submit the birth certificate, the learner may be admitted conditionally until a copy of the birth certificate is obtained. The parent must ensure that the admission of the learner is finalized within three months of conditional admission.
- (c) On application the parent must show proof that the learner has been immunized against the following communicable diseases: Polio, Measles, Tuberculosis, Diphtheria, Tetanus and Hepatitis B. If a parent is unable to show proof of immunization, the principal must advise the parent to have the learner immunized within 14 days of the child being admitted.
- (d) If the learner comes from another school a transfer card as well as the most recent report card of the learner must be submitted. If neither of these documents can be produced, the parent must submit a written affidavit stating the reason for not having the transfer card and / or swear under oath in which grade the learner was before he left his previous school.


NB: Documentation showing signs of erasure or which have been altered in any way will not be accepted.

4. ADMISSION OF NON-CITIZENS OF THE R.S.A.

- (a) Learners whose parents are in possession of a permit for temporary or permanent residence issued by the Department of Home Affairs will be admitted. (Circular 0053/2021)
- (b) Learners who entered the country on a study permit must present the study permit on admission.


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- (c) Persons classified as illegal aliens must, when they apply for admission for their children, show evidence that they have applied to the Department of Home Affairs to legalize their stay in the country.

5. FEEDER ZONE

If a feeder zone is created by the H.O.D. of the Provincial Department of Education for a particular year, then preference will be given to

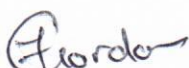
- (a) Learners living in the feeder zone.
- (b) Learners whose parents' work address is in the feeder zone.


6. LANGUAGE

The language of instruction will be Afrikaans and or English as home language. The teaching of English and or Afrikaans as additional
The phasing in of iXhosa as second additional language

7. GENERAL

- (a) No learner will be refused admission on the grounds that his or her parent-
- is unable to pay or has not paid the school fees determined by the governing body. Parents have the right to apply for exemption of school fees.
 - has refused to enter into a contract in terms of which the parent waives any claim for damages arising out of the education of the learner.
- (b) Exam results will not be withheld if school fees are in arrears.
- (c) In the event of action being taken against a parent, such action should not prejudice the learner.
- (d) No test relating to the admission of a learner will be administered except in the following case:
- Transferred learners with special education needs, to determine where they should be placed in the absence of the necessary documentation regarding placement.
- (e) Learners (special classes) will be required to furnish additional documentation pertaining to psychological and other tests, as also evidence showing exactly to which level such learners have progressed.


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8. DEFINITIONS

Feeder zone is an area demarcated by the Provincial Head of Education. Children from this area are given first preference in attending schools in this area.

Non-citizens are persons residing in the country who are not South African citizens either by birth or naturalization.

Pre-school learners are learners who have not yet reached the minimum age required to be admitted to a Primary School, but old enough to attend a Pre-primary school.


ADOPTION OF THE POLICY

This policy was accepted at a meeting held on 1 February 2022 at Petunia Primary



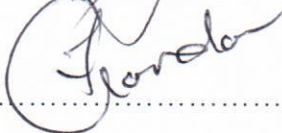
Chairperson

V De Lilly



Principal

F Yon



Vice Chairperson

Ms F Gordon



F. Gordon



V. De. Lilly

F. Yon